

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 15 March 2021

NEWBOTTLE PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON MONDAY 25 JANUARY 2021 AT 7.30PM

PRESENT: Chairman: Councillor Andrew Woods; Councillors Linda Baker, Richard Bland, Andrea Gladden, Michael Loggin and Diana Sheasby.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: None.

58/20 Declaration of Interests – There were no declarations of interest.

Resolved that the interests be noted.

59/20 Minutes - The minutes of the meetings held on 16 & 30 November 2020 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meetings held on 16 & 30 November 2020 be approved and signed by the Chairman.

60/20 Matters Arising from the Minutes of 16 & 30 November 2020 – There were no matters arising.

61/20 Open Forum – No issues were raised.

45/20 Reports from County and District Councillors - There was no report from the County & District Councillor Rebecca Breese.

62/20 Village Matters

i) Playing Field and Pavilion – There was no update on the pavilion project.

Resolved that the report be noted.

ii) VAS Pole on Farthinghoe Road – Prior to the meeting, the County Council had provided a quote of £765.82 to replace the damaged pole.

Resolved that the quote of £765.82 be approved. **Action TG**

iii) Charlton Village Shop & Post Office – The Parish Council discussed the village shop and post office and that it had reopened that day, under the new management of Straun Kenton.

Resolved that:

- 1) the report be noted;
- 2) a letter of thanks be sent to Keith and Stephanie Wilks for their work in the shop and post office; and **Action TG**
- 3) a welcome letter be sent to Straun Kenton. **Action TG**

iv) Community Bus Services – The Parish Council received information on the Community Bus Service, which was now available to residents of the Parish.

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Resolved that the report be noted and information on the number of people using the service in the Parish, be obtained. **Action TG**

- v) Newbottle & Charlton Annual Parish Meeting (APM) 2021 – The Parish Council discussed the arrangements for the APM being held on Monday 19 April 2021. However, given the uncertainty of the Pandemic, it would be agreed at the next Parish Council meeting, whether or not the APM should go ahead.

Resolved that this item be deferred to the next meeting of the Parish Council. **Action TG**

- vi) Village Footpaths – The Parish Council considered correspondence which had been received regarding a request for a new footpath from the Cemetery to Newbottle Woods and the closure of the permissive footpath, which previously linked the Rainsborough Camp to the bridleway which ran from Cut Throat Lane to the Evenly Road.

Following a discussion, it was felt that the Parish Council would not take any action at the current time. It was also noted that Astrop Estates had recently been approached regarding a new footpath from the Cemetery to Newbottle Woods and this requested had been refused.

Resolved that no action be taken at the current time regarding these two footpaths in the village. **Action ML**

63/20 Parish Council Matters

- i) Parish Council Elections, 6 May 2021 – The Parish Council was advised that the closing date for nominations was 6 April 2021 and a number of Councillors advised that they would not be standing as a candidate in the election.

Resolved that the report be noted and information be circulated in the village regarding the need for new Councillors in May 2021. **Action TG**

- ii) Play Areas – Prior to the meeting, the annual play areas inspections had been circulated to the Parish Council, for the equipment on Farthinghoe Road and in Myers Close.

Resolved that:

- 1) the play area inspections be noted;
- 2) the monthly inspections of the two play areas be completed on a rota basis by all Councillors; and
Action ALL
- 3) inspection sheets be emailed to Councillor Diana Sheasby who will complete the first inspection in February 2021. **Action TG**

64/20 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council: None

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers:
Committee/Planning Officers:

S/2020/1567/MAF

Forceleap Farm Road To Hinton Airfield Newbottle

Conversion and extension of existing historic agricultural buildings to form a rural centre at Forceleap Farm. This is to include; 6 x office units (B1 use class), 2 x residential units for agricultural workers, 4 x

rooms for short term / holiday lets, an events space, and the associated landscaping, servicing and access.

Approved

- iii) S/2020/2391/RES
Land off Hogg Lane Charlton
Variation of conditions 1 (Plans) 2 & 3 (materials) 4 (metre housings) 5 (driveway details) 6 (floor levels), 7 (Construction details) and 8 (water drainage) of S/2019/1210/RES (Application for the approval of reserved matters comprising of layout, scale, appearance, landscaping, and drainage, development approved under outline planning permission S/2018/0036/OUT Two detached dwellings (outline) Additional floorspace within the roof and roof lights on rear elevations

The Parish Council has concerns that due to the increase in the size of these properties, there will not be sufficient on-site parking, which will impact the neighbours with the increase in on-street parking, which in-turn, could also block this narrow lane for larger vehicles, including farm traffic. **Action TG**

- iv) S/2020/2394/FUL
Hunters Hatch, Main Street, Charlton
Part demolition of existing single storey. Proposed two-storey and part single storey rear extension, and demolition of garage with erection of single storey oak framed carport with ancillary space above.

The Parish Council has no comments on this application, however it noted the concerns raised by neighbours with regard to the reinstatement of the front door and the impact this could have on the parking situation on Hogg Lane, as it may encourage drivers to park near to the door and cause congestion. **Action TG**

- v) 1 Main Street, Charlton – It was reported that a picket fence had been erected outside of this property, however it was understood that planning permission had not been previously obtained from South Northants Council. The Clerk was asked to check on this matter, given the property was located in a Conservation Area.

Resolved that this matter be reported to South Northants Council for further investigation. **Action TG**

65/20 Finance

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

Resolved that the following be approved for payment:

T Goss – Salary Jan 2021	£126.20
T Goss – Salary for Feb 2021	£126.20
HMRC – Jan 2021 payment	£31.60
HMRC – Feb 2021 payment	£31.60
Eon – Electricity supply for street lighting	£605.09 (d/d)
Adderbury Parish Council – Use of Zoom Account	£7.20
Northants ACRE – Annual Subs	£35.00
T Goss – Phone and keyboard	£11.00
Eon – Remove existing lantern and install new (LC 2 Myers Way)	£312.00
Eon – Replace ignitor on lantern (Outside 10/11 Myers Close)	£37.52
Eon – Replace ignitor on lantern (Outside 27 Myers Way)	£37.52
Eon – Street Lighting Maintenance	£107.99
Royal British Legion – Poppy Wreath	£30.00
Mrs D Sheasby – Reimbursement for paper	£2.85
Pixel Concepts – Web Site hosting and SSL Certificate	£178.80
Marcus Young – Emptying Dog Waste Bins for 2020/2021	£366.24

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Adderbury Parish Council – Use of Zoom Account	£7.20
Mr M Dempsey – Grass Cutting for 2020/2021	£1545.00

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 25 January 2021 for the Lloyds TSB bank accounts.

Resolved that the bank reconciliation for the Lloyds TSB bank accounts be noted.

66/20 Correspondence – There was no further correspondence.

67/20 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 68/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

68/20 Grass Cutting Contract 2021/2022 – The Parish Council considered a quote for the grass cutting contract for 2021/2022.

Resolved that the quote from Mr M Dempsey for the 2021/2022 grass cutting contract be approved. **Action TG**

69/20 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at on Zoom:

- 15 March 2021
- 19 April 2020 (Annual Parish Meeting)
- 19 July 2021
- 20 September 2021
- 15 November 2021

70/20 Items for the Next Agenda

- Annual Parish Meeting 2021

(The meeting closed at 8.30pm)

Signed, Chairman – 15 March 2021